

**RECEIVED**

**JUN 27 2011**

**Board of Selectmen  
Town of East Windsor  
11 Rye Street  
East Windsor, CT**

**MINUTES OF REGULAR MEETING,  
June 21, 2011 at 7:00 p.m.**

These minutes are not official until approved at subsequent meeting.

Members Present: Denise Menard, Mark Simmons, John L. Burnham and Richard P. Pippin, Jr.  
Members Absent: Gilbert Hayes  
Others: Melissa Maltese, Jamie Masthay, Melissa Masthay, Dale Nelson, Leonard Norton, Kathleen Pippin, Gayle Carolus, Brian Maltese  
Press: K. Loucks (Journal Inquirer)

**I. Call to Order**

First Selectwoman Denise Menard called the Regular Meeting to Order at 7:00 p.m., in the East Windsor Town Hall.

**II. Attendance**

Denise Menard, First Selectwoman  
Mark Simmons, Deputy First Selectman  
John L. Burnham, Selectman  
Richard P. Pippin, Jr., Selectman

**III. Approval of Minutes**

**Approval of Regular Meeting Minutes of June 7, 2011**

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the minutes of June 7, 2011 Regular Meeting, as submitted.

**IV. Public Participation**

None.

**V. Communications**

None.

**VI. Selectmen's Reports**

**A. Denise Menard, First Selectwoman**

Ms. Menard gave a copy of her report dated June 21, 2011 to all Board Members and is attached hereto as Exhibit A. She discussed her report.

**B. Mark Simmons, Deputy First Selectman**

Mr. Simmons commented on the Planning and Zoning meeting that took place on June 14<sup>th</sup>. He mentioned the proposal brought before Planning and Zoning in regards to new sewers being owned by Town of East Windsor. He also commented on a proposal whereby all new roads will be held to the same standards and requirements as town roads, such as those in cul-de-sacs and condominiums. This item has to go to Planning and Zoning.

The BMX skate park rubber ducky fundraiser was held on Saturday, June 18, 2011. It was indicated that the fundraising committee was close to having the funds to start laying pavement.

Mr. Simmons also mentioned that the art display hanging rails have come in and will be installed to display artwork from students in Mr. Paradise's class that had previously been displayed in the state capitol. He stated that it would be a great place for other local artists to display their work and could generate more traffic in town hall. Denise Menard mentioned that this could also be a place for the town map to be displayed.

Mr. Simmons announced that the East Windsor Athletic Club will hold its Annual Golf Tournament on June 26, 2011. Tickets will be \$85 dollars and proceeds provide athletic scholarships, scoreboards, etc.

He also commented on a meeting between the Economic Development Committee and the Trolley Museum during which it was mentioned that they are contemplating laying rails to the filter beds in Broad Brook, creating a larger tourist attraction. The Economic Development Committee also met with the East Windsor Chamber of Commerce to discuss creating a Welcome to East Windsor Package that would include local restaurants' menus and business discounts to promote commerce in the town. The Welcome to East Windsor Packages would be distributed to East Windsor residents and employers.

**C. John Burnham, Selectman**

Mr. Burnham indicated that he had attended the Police Commission Meeting held on June 8, 2011. He stated that it was normal, orderly and short.

He commented that American Heritage River Commission held a water cleanup on June 11, 2011. They cleaned from Route 140 to Cemetery Road, for Waterways Day. They cut down trees and cleared the area out to facilitate the two hour canoe trip. The next project

is to clear from Route 140 North to the Melrose Bridge, with possible bridge improvements.

He also briefly mentioned that he had attended the last Citizens Hour at the Broad Brook Trolley Museum.

Mr. Burnham also commented on the BMX Duck Race Fundraiser, stating that a young girl won the first prize.

**D. Gilbert Hayes, Selectman**

Not present.

**E. Richard P. Pippin, Jr., Selectman**

Mr. Pippin reported on the June 14, 2011 Planning and Zoning Meeting. He highlighted Steve Farmer submitted an application as well as KROS LLC proposing a 200,000 sq ft establishment, providing more detail but no name yet. He also highlighted that Annette Fortune provided more information on the Dog Training Area on North Road that she wishes to set up. Other projects by the Newbury LLC and Apothecaries Hall Enterprises LLC were also discussed and are being revisited at the next meeting. The Warehouse Point Congregation of Jehovah's Witnesses submitted a lighting plan modification to add lights to their parking lot that are on a timer so as not to disturb neighbors as well as replace a small building. These plans were passed. Mr. Pippin also commented briefly on the how the board passed the motion for the WPCA to own all sewers.

**VII. Board and Commissions Appointments**

**A. Resignations**

None.

**B. Re-appointments**

American Heritage River Commission, Four-year terms

1. **Lois Noble, (R) as a Regular Member to serve a term expiring June 1, 2015**
2. **Debbie Talamini (U) as a Regular Member to serve a term expiring April 1, 2015**
3. **Tom Talamini (U) as a Regular Member to serve a term expiring April 1, 2015**

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the following re-appointments, Lois Noble, (R) as a Regular Member to serve a term to expire June 1, 2015, Debbie Talamini (U) as a Regular Member to serve a term expiring April 1, 2015 and Tom Talamini (U) as a Regular Member to serve a term to expire April 1, 2015.

### **C. New Appointments**

#### **Planning & Zoning Commission**

**Marti Zhigailo, (U) as a Regular Member to serve a term expiring July 1, 2015.**

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the appointment of Marti Zhigailo, (U) as an Alternate Member to serve a term to expire July 1, 2015 and that she is approved as a Regular Member if the position is available.

### **D. Board and Commission Current Vacancy List**

The list of Current Board Commission Vacancies for the Town of East Windsor is attached but was not discussed during the meeting held on June 21, 2011.

## **VIII. New Business**

### **A. Adopt a Park/Town Property Program to include Jamie Masthay and Melissa Maltese, Director of Parks & Recreation**

Jamie Masthay and Melissa Maltese came before the board to ask permission to move forward with a clean up project to help the environment. This project included adopting a piece of town property that was not considered a park and Jamie, along with other volunteers under adult supervision, would clean up this area one or two times per month. The group would be split into two separate groups and they would separate items into bags, one to throw away and one to recycle. The issue that Parks & Recreation had run into with this project was that the town property Jamie wished to adopt was not considered a park so Mrs. Maltese did not have the authority to grant her permission. When asked what she would do with the trash once collected, she mentioned taking it home and throwing it out there. Ms. Menard responded saying if there was too much she should call the First Selectmen's office and they would come up with a way of disposing it. It was suggested that she weigh the trash or count the bags collected and she had already come up with a way to record and track the data which she presented to the board. She was commended for being ten years old and already taking initiative to make the town cleaner.

An outline of her project is attached.

It was **MOVED** (Simmons) and **SECONDED** (Burnham) and **PASSED** (U) that the Board of Selectmen permit Jamie Masthay to move forward with her project and work with Melissa Maltese.

It was **MOVED** (Pippin) and **SECONDED** (Burnham) and **PASSED** (U) that the Board of Selectmen that the Board of Selectmen agree to move the discussion of Agenda Item IX. Unfinished Business before VII. B. Discussion and possible award of the Electrical, Plumbing, Heating/HVAC Services & General Contracting for Town Facilities.

### **IX. Unfinished Business**

#### **A. Discussion with the Director of Public Works regarding Major Purchases**

Leonard Norton, Director of Public Works came before the Board to discuss alternate ways to finance the purchase of replacement vehicles needed for town operations. Possible sources of funding included existing money appropriated in the Capital Non-Recurring budget as well as existing money assigned to CIP. With the combined amount available in these two accounts the Director of Public Works has the ability to order the first two trucks. Bonding and leasing options were also discussed but it was decided that more research was needed. Recommendations included having the Director of Public Works order the first truck using the money available through CIP as well as forwarding recommendation to the Board of Finance for CNR transfers to finance the second truck. For the next meeting, it was recommended that the Treasurer, Catherine Cabral research various bonding, leasing and financing options and present them to the Board.

The account details discussed are attached, located in the packet with the first page titled Debt Service Schedule.

It was **MOVED** (Simmons) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen agree to continue with the order of the Agenda Item VII. B. Discussion and Possible Award of the Electrical, Plumbing, Heating/HVAC Services & General Contracting for Town Facilities.

### **VII. New Business**

#### **B. Discussion and Possible Award of the Electrical, Plumbing, Heating/HVAC Services & General Contracting for Town Facilities.**

The discussion started out with voiced concern over the limited number of bids received. The first bid to be discussed was the Electrical Services Contract.

A brief discussion was held.

It was **MOVED** (Simmons) and **SECONDED** (Burnham) and opened for discussion as to awarding the contract for electrical services to ECI for three years. After further discussion, a vote was held (2-2) and the motion did not carry.

It was **MOVED** (Burnham) that the Board of Selectmen agree to award the contract for electrical services to Thibodeau Electric but was not **SECONDED**.

More discussion was held.

It was **MOVED** (Simmons) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen agree to postpone the award of contract for electrical services until the next Board of Selectmen's Meeting.

The next contract discussed was for plumbing. After brief discussion during which concern was expressed over only receiving two bids, it was decided that decisions for both the plumbing and heating/HVAC contracts would be postponed until the next meeting.

### **C. Discussion of July and August Board Meetings**

After a very brief discussion it was decided that the July 5<sup>th</sup> meeting would be held as planned. There was a conflict with the July 19<sup>th</sup> meeting since the Democratic caucus is held the same evening. Also, the first meeting in August will definitely be held but the second meeting in August is now tentative.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (3-1) that the Board of Selectmen agree that the July 19, 2011 Board of Selectmen meeting will start at 7:30 p.m. instead of 7:00 p.m.

## **X. Budget Matters**

### **A. 2010-2011 Budgets**

### **B. Budget Transfers**

Ms. Menard indicated there were five transfers on the agenda for the evening. The first transfer being requested was to CNR/Road Improvements from CNR/Windsorville Road in the amount of \$68,879.46 to continue road improvements. The second transfer being requested was to CNR/Road Improvements from CIP/Public Works-East Road in the amount of \$4,176.62 to continue road improvements. The third transfer being requested was to CNR/Assessor/Revaluation from CIP/Assessor/Revaluation in the amount of \$50,000.00 to build fund to do revaluation. The fourth transfer being requested was to CNR/PW Drainage from CIP/PW Drainage in the amount of \$50,000.00 to build fund to continue to do drainage work. The last transfer being requested was to CNR/PW Trucks

from CIP/Highway Replacement in the amount of \$17,064.26 to build fund to purchase vehicles.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen recommends to the Board of Finance the transfer of \$68,879.46 to CNR/Road Improvements from CNR/Windsorville Road, the transfer of \$4,176.62 to CNR/Road Improvements from CIP/Public Works-East Road, the transfer of \$50,000.00 to CNR/Assessor/Revaluation from CIP/Assessor/Revaluation, the transfer of \$50,000.00 to CNR/PW Drainage from CIP/PW Drainage, and the transfer of \$17,064.26 to CNR/PW Trucks from CIP/Highway Replacement.

#### **XI. Executive Session**

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen enter into Executive Session.

The Board entered Executive Session at 8:48 p.m.

#### **XII. Adjournment**

It was **MOVED** (Burnham) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen adjourns the June 21, 2011 Regular Meeting at 9:53 p.m.

Respectfully Submitted,

Megan Carolus  
Recording Secretary

Exhibit A

June 21, 2011

My report to the Board of Selectmen

Roads updates:

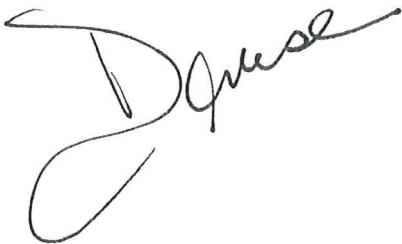
The North Road Sewer project is about 1/3 of the way completed. Work is off the road so less traffic hassle. Art Enderle stopped in today and said he is very pleased with the construction company, Spazzarini. The Industrial Park Roads are getting a top layer (I think 1 ½") starting today. Prospect Hill Road Phase II is moving along and some roads are getting chip sealed before the end of June to get paid in this year's budget.

The new auditors, CCR, are in this week for preliminary audit work.

Year end projects update:

- The Tax Collector's office has been painted and overhead lights replaced.
- We are ordering the panels to divide the space at the Senior Center office to provide more private space for each of the functions at the Center and address the noise and privacy issues the staff has had.
- The bollards have been installed in front of the antenna behind this building.
- The dog kennel has been sided and some new kennel doors ordered.

Have a great July 4<sup>th</sup> holiday.





Jamie Masthay, age 10, 5<sup>th</sup> grade, 6/13/11

7 Deerfield Drive, Broad Brook, CT 06016, (860) 627-6508

**ENVIRONMENTAL CLEAN-UP PROJECT**

<p>What I Propose To Do</p>	<p>I would like to do a cleanup project in my town.</p> <ul style="list-style-type: none"> <li>• I would do it 1-2 times a month if the weather permits</li> <li>• I would get adult supervision</li> <li>• I would get other kids to help me</li> <li>• I would recycle what could be recycled</li> </ul>
<p>Why I Want To Do It</p>	<p>I am going to do this project because I believe that too many people litter and that if we clean it up, people won't litter anymore because that place will look nice again.</p>
<p>Site I Want To Adopt</p>	<p>Osborne's Mill Bridge. I chose this spot because it is right near my house and I love to go there and see the river and hate to see litter nearby.</p>
<p>What Is Being Thrown Away?</p>	<p>Most Common Things</p> <ul style="list-style-type: none"> <li>• Cigarettes</li> <li>• Plastic</li> <li>• Cans/Bottles</li> </ul> <p>Less Common Things</p> <ul style="list-style-type: none"> <li>• Socks/Shoes</li> <li>• Paper containers</li> <li>• All types of clothing</li> </ul> <p>Garbage in general!</p>
<p>How Long It Takes To Decompose</p>	<ul style="list-style-type: none"> <li>• Styrofoam: Never</li> <li>• Aluminum: 80 to 100 years</li> <li>• Plastic bags: 10 to 20 years</li> <li>• Plastic coated cartons: 5 years</li> <li>• Plastic containers: 50 to 80 years</li> <li>• Cigarette butts: 10 to 12 years</li> <li>• Leather shoes: 25 to 40 years</li> <li>• Wool socks: 6 to 24 months</li> <li>• Orange peels: 6 months</li> <li>• Paper containers: 2 to 5 months</li> </ul>
<p>Other Information</p>	<ul style="list-style-type: none"> <li>• Litter conservatively costs the U. S. \$11.5 billion</li> <li>• You can compost things like vegetable scraps instead of throwing them away</li> <li>• Even if you can only do a little today, remember: it can be a lot tomorrow!</li> </ul>